



AGENDA

Board of Trustees Regular Public Meeting
October 15, 2025, 4:30 PM

<u>Trustees:</u>	Lisa Cefaratti, John Dickson, Michelle Duncanson, Brett Sweeny
<u>Staff:</u>	Catherine Hodson (Principal), Kristie Mucciante (Business/HR)
<u>Guests:</u>	
<u>Regrets:</u>	Aimee Huisman
<u>Recorder:</u>	Kristie Mucciante
<u>Presiding:</u>	Michelle Duncanson
<u>Location:</u>	Niagara Children's Centre School Authority

I . Commencement of the Meeting of the Board

1. Call to Order and Noting of Members Absent
2. Declaration of Conflict of Interest

II . Business of the Board

1. Additions to and Approval of the Agenda
Recommended Motion - "That the Agenda be adopted."
2. Approval of the Minutes from the meeting on September 15, 2025
Recommended Motion - "That the Minutes of the Regular Meeting of the Niagara Children's Centre School Authority dated September 15, 2025, be confirmed as submitted."
3. Business Arising out of the Minutes

III. Committee of the Whole

1. Motion to Move to Committee of the Whole (Private session)
Recommended Motion - "That the board moves into the committee of the whole"
2. Motion to Return to Open Board (Public Session)
Recommended Motion - "That the board returns to the open board meeting"

IV. Ratification of Business Conducted in Committee of the Whole

Recommended Motion - "That the business transacted in Committee of the Whole be now ratified by the Board."

V. Educational Showcase - C. Hodson

VI. Principal's Report - C. Hodson

VII. Action/Information Items

1. Policy
 - a. Violence and Harassment Yearly Review
2. Financial Reporting
 - a. Audit Date
 - b. 25/26 Financial Statements - K. Mucciante
 - c. Budget Queries

Recommended Motion - "That the finance report be approved as presented."

VIII. Correspondence and Communications

- Letter to Michelle

IX. Questions Asked of and by Board Members

- None

X. New Business

- None

Adjournment of the Public Board Meeting

NIAGARA PENINSULA CHILDREN'S CENTRE SCHOOL AUTHORITY BOARD MEETING MINUTES

Wednesday Oct 15, 2025 at 4:30 PM

I. COMMENCEMENT OF THE MEETING OF THE BOARD

1. Call to order

The meeting was called to order at 4:40 PM

2. Members Absent

Motion was made that the absence of Aimee Huisman be approved.

Moved by J. Dickson

Seconded by L Cefaratti

Carried

3. The Chair asked the Trustees if there are any conflicts of interest.

There were none.

II. BUSINESS OF THE BOARD

1. A motion was made to approve the agenda.

Moved by J. Dickson

Seconded by L Cefaratti

Carried

2. A motion was made to approve the meeting minutes from September 15, 2025.

Moved by J. Dickson

Seconded by L Cefaratti

Carried

3. There was no business arising out of the minutes of the last meeting.

III. COMMITTEE OF THE WHOLE

1. A motion was made to move to committee of the whole (private)

Moved by L. Cefaratti

Seconded by J. Dickson

Carried

2. A motion was made to return to open board (public)

Moved by J. Dickson

Seconded by L Cefaratti

Carried

IV. RATIFICATION OF BUSINESS CONDUCTED IN THE COMMITTEE OF THE WHOLE

1. Be it resolved that the board acknowledged that not all members were present during the Committee of the Whole meeting. As such, no official business or approvals were conducted. Discussions held in the Committee of the Whole remain confidential, and any matters requiring approval will be brought forward to a future meeting when quorum is present.

Moved by L. Cefaratti

Seconded by J. Dickson

Carried

V. EDUCATIONAL SHOWCASE

C. Hodson presented the educational showcase and all the wonderful things happening.

VI. PRINCIPALS IMPACT REPORT

C. Hodson presented the principles impact report discussing IEP's, family meetings, scope and sequence work, and curriculum work.

VII. ACTION ITEMS

1. Policy

Violence and Harassment Yearly Review

A motion was made to approve the Violence and Harassment Procedure.

Moved by B. Sweeny
Seconded by L. Cefaratti
Carried

2. Financial

a. Audit date: Audit Begins November 3, 2025

b. Fiscal Year 25/26 YTD Final Financial Report: Report does not have much to show at this time, still waiting on some invoicing for secondments and will have by the next meeting.

A motion was made to accept the financial data as presented.

Moved by J. Dickson
Seconded by B. Sweeny
Carried

c. Budget Queries: Ministry is still completing their queries for the 25/26 budget approval.

VIII. CORRESPONDENCE AND COMMUNICATIONS

1. Letters to Michelle: No action needed on the letters reviewed

IX. QUESTIONS ASKED OF AND BY BOARD MEMBERS

o None

X. NEW BUSINESS

o None

ADJOURNMENT

The meeting was adjourned at 5:37 PM.

Moved by J. Dickson
Seconded by L. Cefaratti
Carried

NEXT MEETING

The next meeting of the Board is Nov 19, 2025 at 4:30 PM.



Michelle Duncanson
Board Chair

Date